



## Otter Pond Homeowner's Association

**Board Meeting Agenda**  
**Tuesday, December 16, 3:00 p.m**  
**Location: 1830 Otter Pond Cir.**

Email: [otterpondhoa@gmail.com](mailto:otterpondhoa@gmail.com)

Web: [otterpondhoa.com](http://otterpondhoa.com)

### **Board Members:**

President — Christina Files  
Vice President—Kevin Dawson  
Treasurer – Vanessa Stratton  
Secretary – Mindy Clagett  
Member-at-Large – vacant

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### **WELCOME:**

Call the meeting to order; Roll Call; Recognition of Homeowners, scheduled Visitors & Guests.

### **ADDITIONS/CHANGES TO THE AGENDA:**

Review and approve minutes from the Board Meeting of November.

### **COMMITTEE REPORTS:**

Reports from Chairpersons (Architectural; Ponds; Neighborhood Watch; Social; Open Space; Boathouse, Reserve, Finance).

### **FINANCIAL:**

Report from Vanessa Stratton.

### **ONGOING BUSINESS:**

- Covenant review and changes
- The boathouse needs film applied to the windows.
- Review of new landscaping plan's efficacy.
- Review report on all ditches, head gates and pipes.
- Bank of our silt retention pond options.

### **NEW BUSINESS:**

### **NEXT REGULARLY SCHEDULED BOARD MEETING:**

TBD at 1830 Otter Pond Cir.